



INDIVIDUAL PROVIDER TRAINING REQUIREMENTS

New, mandatory training and certification requirements for long-term care workers went into effect January 1, 2011. It is important that you understand these requirements.

WHAT TRAINING DO I NEED?



Answer the questions below. The following questions are available to assist you in determining what training you need. This is intended as a guide for providers who are enrolling in the **Home Care Referral Registry** and wish to provide care for people who are **not** their own biological, step or adoptive parents or adult children.

1. Were you paid to provide care in an adult family home, boarding home or in a consumer's home through a home care agency or as an Individual Provider in 2010?
Yes – Go to question 2
No – Go to question 4
2. Did you complete all your required basic training by the end of 2010? This was 28 hours of Revised Fundamentals of Caregiving, or 7 hours of Modified Fundamentals of Caregiving.
Yes—Go to question 3
No—Go to Training Requirement “B”
3. Did you complete all 10 hours of Continuing Education for 2010 if you had completed basic training in a previous year?
Yes or NA – Go to Training Requirement “A”
No – Go to Training Requirement “D”
4. Do you plan to provide care to only **one** client at a time for 20 hours or less **per** month?
Yes – Go to Training Requirement “C”
No – Go to question 5
5. Do you hold a current Washington license as a registered nurse, licensed practical nurse, certified nursing assistant or Medicare-certified home health aide?
Yes – Go to Training Requirement “A”
No – Go to Training Requirement “B”

TRAINING REQUIREMENTS

A: You are required to complete Continuing Education (CE). Your 2011 requirement is 10 hours of CE if you complete it on or before June 30, 2011. After June 30, the annual requirement is 12 hours. You must complete your CE by:

1. **June 30, 2011** if your birthday is on or between January 1 and June 30
2. **Your birthday** if your birthday is on or between July 1 and December 31

B: You are required to complete the Safety and Orientation (5 hrs) training prior to providing paid home care, plus **70 hours** of classroom basic training within 120 days of hire. You must pass a certification exam within 150 days of hire. In future years you will be required to complete Continuing Education (see A).

C: You are required to complete Safety and Orientation (5 hrs) training prior to providing paid home care, plus **30 hours** of classroom basic training within 120 days of hire. In future years you will be required to complete Continuing Education (see A).

D: You are required to complete your Continuing Ed hours for 2010, paying for classes yourself before you can be reinstated as a qualified Individual Provider. The hours you complete for this requirement will also count toward your 2011 CE requirement described in A.

You can log-on at www.myseiubenefits.org or call the Member Resource Center at 1-866-371-3200 to register for your remaining required training.